



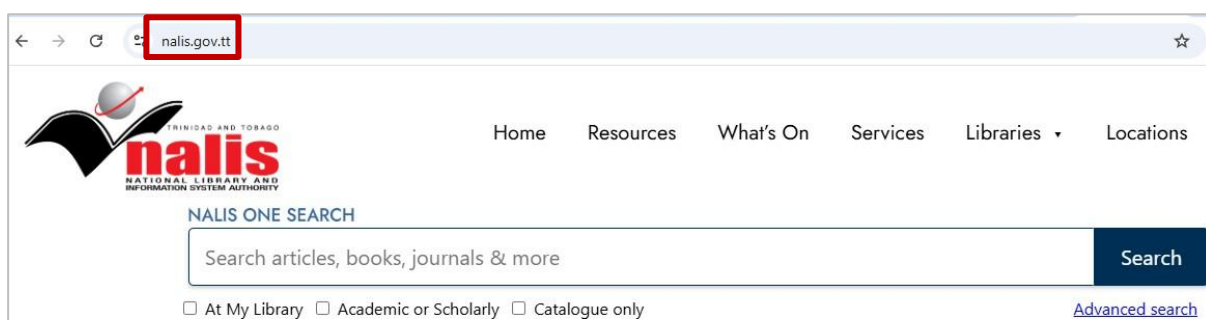
## TUTORIAL FOR PATRON ONLINE REGISTRATION

### REGISTERING AS AN INDIVIDUAL YOUNG ADULT

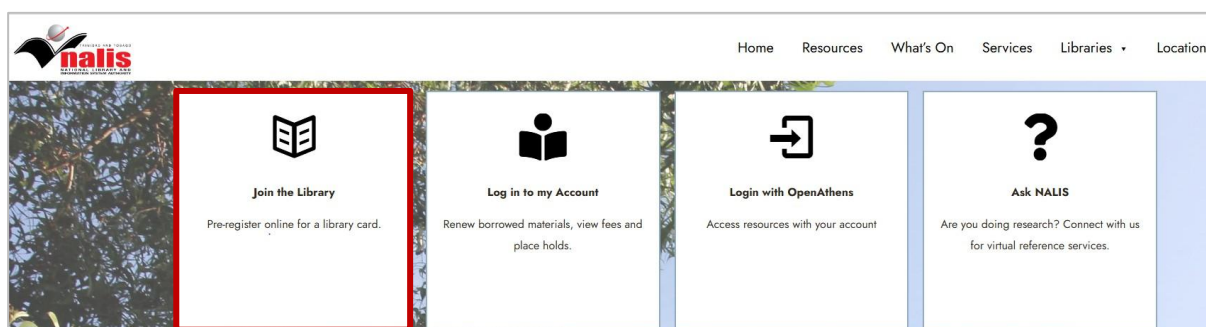
NALIS Online Registration allows you to pre-register for a NALIS Library card. Simply complete the online form, then collect your library card at any NALIS Library closest to you.

To join the library online as an *Individual Young Adult* follow these simple steps. If you are already a member of the library, you do not need to register again online. Please contact the library for assistance at 62-NALIS or [support@nalis.gov.tt](mailto:support@nalis.gov.tt).

1. Go to NALIS' Home Page at [www.nalis.gov.tt](http://www.nalis.gov.tt)



2. Select 'Join the Library'.



3. Select '1. [Click here](#) to register if you are an Adult or Young Adult'.

## Join the Library

NALIS Online Registration allows you to pre-register for a NALIS Library card. You must have a valid email address to access this service. Simply complete the online form, then collect your library card at any NALIS Library closest to you.

To join the library online follow these simple steps. Please note fields marked with an asterisk (\*) are required fields.

1. [Click here](#) to register if you are an Adult or Young Adult


2. [Click here](#) if you are registering a child – 0 to 12 years

4. Fill out the form with the following information:

- (i) First Name\*
- (ii) Middle Name
- (iii) Last Name\*
- (iv) Date of Birth\* (dd/mm/year)
- (v) Email (valid email address of parent/guardian)\*
- (vi) Confirm e-mail (valid email address of parent/guardian)\*
- (vii) Parent/Guardian name (if applicant is under age 18 years)

**Note:** \* denotes mandatory fields

Click 'Submit'.



**NATIONAL LIBRARY &  
INFORMATION SYSTEM  
AUTHORITY**

Welcome! NALIS invites you to register for a library account.

First Name\*

Sid

Middle Name

Last Name\*

Test

Library VIP Book Service

Date of Birth\*

26/02/2010

E-mail\*

stesting278@gmail.com

Confirm e-mail\*

stesting278@gmail.com

Parent/Guardian name (if applicant is under age 18 years)

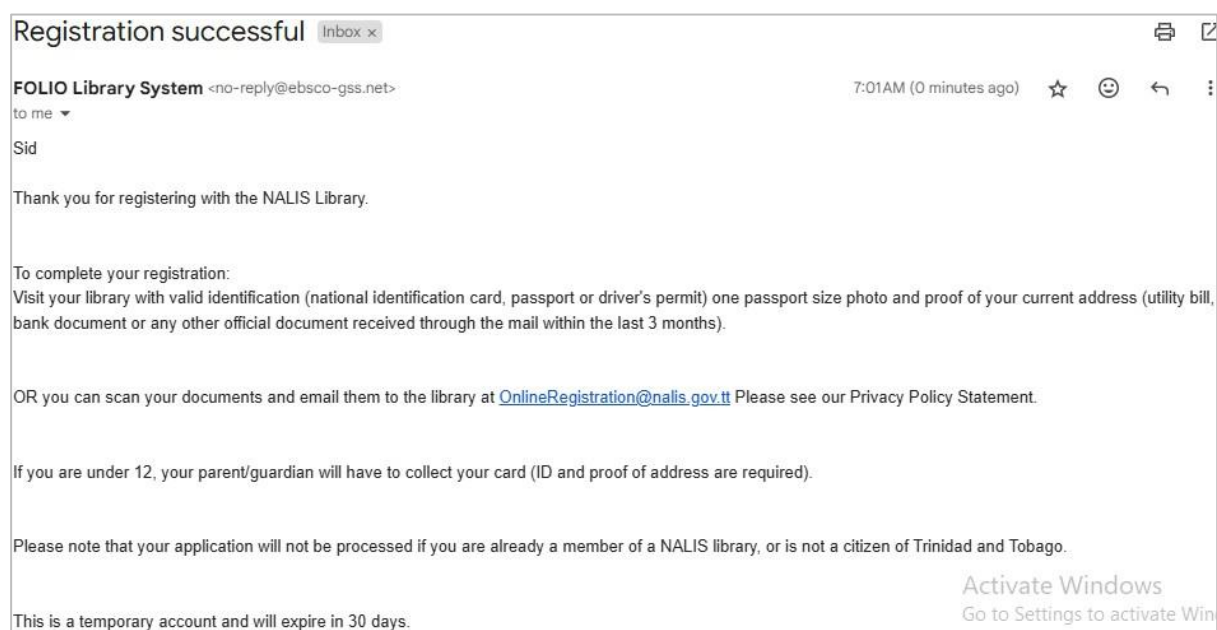
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Submit

- When the form is submitted, the 'Join the Library' (<https://www.nalis.gov.tt/services/join-the-library/>) page is displayed as seen in Item 3.

If another registration is required using a different email address, complete the form as outlined in Item 4.

6. A 'Registration successful' notice will be sent to the email provided during sign-up.



7. Parent/guardian should visit the library within 30 days of submitting this online registration with young adult's birth certificate or passport, parent/guardian's valid identification (national identification card, passport or driver's permit) and parent/guardian's proof of current address (utility bill or any other official document received through the mail within the last 3 months).
- OR
- Scan your documents and email them to the library at [OnlineRegistration@nalis.gov.tt](mailto:OnlineRegistration@nalis.gov.tt) before visiting. Please see [Privacy Policy Statement](#).

**Note:**

This application will not be processed if the young adult is already a member of a NALIS or TLS (Tobago Library Services) library, or is not a citizen of Trinidad and Tobago.

The parent/guardian will have to collect the young adult's card (ID is required).

This account is temporary and would expire in 30 days if not activated.